

**CROXTON PARISH COUNCIL MEETING No: 144
HELD ON TUESDAY 17 MAY 2011 IN THE VILLAGE HALL AT 8.00 PM
following the Annual Parish Meeting**

Present: Cllrs: Mr N Spencer, Mr D Tomlinson, Mrs K Brownlow and Mrs G Green.

In attendance: 2 members of the public, Miss M Smith (County Councillor), Mr M Loynes (District Councillor), Mrs A Elcox (District Councillor) and Mrs A Griffiths (Minutes Secretary, LGS Services).

1. Annual Business

1.1 To elect a Chairman

Cllr Spencer was unanimously elected Chairman (Prop GG, 2nd KB)

1.2 To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received

The Chairman's declaration of acceptance of office was signed by Cllr Spencer in the presence of a member.

1.3 To elect a Vice-Chairman

Cllr Tomlinson was unanimously elected Vice Chairman (Prop NS, 2nd KB)

1.4 Co-option to fill casual vacancy

No-one had come forward. The Parish Council will approach possible candidates. Cllr Loynes left the meeting briefly during this item.

Comments and observations from members of the public and District and County Councillors' reports

Cllr Loynes returned. There was nothing further to report.

2. Apologies for absence and declarations of interest

Apologies had been received from District Cllr Hudson and from Mr John Fuller (Speedwatch).

3. To consider resolutions, if any, from the Annual Parish Meeting

None.

4. To approve the minutes of the last meeting on 18 January 2011

The minutes of the last meeting on 18 January 2011 were unanimously approved as a true record (Prop KB, 2nd NS) and signed by the Chairman, after additions to show that Cllr Spencer was present, the meeting's time of closure as 8.15 pm, and under Item 4.4, the addition of the words "The Clerk's and also the LGS Services contracts were reviewed and renewed."

5. Matters arising from the last meeting or carried forward from a previous meeting

5.1 To consider quotation for refurbishment of bus shelters

It was agreed to seek clarification on which figure related to each shelter, as they appeared to be the wrong way round, and to obtain a quotation for the cost of replacement for the second shelter. Another quotation is also to be obtained. Cllr Miss Smith's offer to find out whether there was a CCC specification for the foundations was accepted.

6. Finance and procedure

6.1 To receive the financial report and approve the payment of bills

The finance report was noted and the payments checked.

Agreed - The payments as listed in the finance report be approved ^(Prop NS, 2nd KB) and signed, plus Comberton Parish Council (SLCC membership) £34.75, LGS Services (admin support) £223.84, Suffolk ACRE (Insurance premium) £217.38, CPALC (affiliation fee) £59.95 and Cambs ACRE (affiliation fee) £25.00.

LGS Services (Admin support) £188.12

LG Stoehr (Salary) £44.40

6.2 To review policies, standing orders and review of handling planning applications received between meetings

The Standing Orders, Financial Regulations, Code of Conduct, Freedom of Information policy, Data Protection policy, Complaints policy, Race Relations policy, and Equal Opportunities policy and procedure for handling planning applications between meetings were reviewed and confirmed ^(Prop DT, 2nd NS). The Parish Council will be mindful of the Equality Act 2010.

6.3 To review the insurance policy

The Insurance arrangements were reviewed and confirmed.

6.4 Internal Auditor report to the Council

The Internal Auditor's report that everything was in order, was noted.

6.5 To approve the accounts, complete the annual return and the statement of assurance

The Annual Return and the accounts for FY 2011 were approved ^(Prop NS, 2nd DT) and the questions 1-8 in the Annual Governance Statement were answered "Yes" and Question 9 "not applicable" before being signed by the Chairman.

6.6 Streetlighting – to decide on maintenance options

Agreed – to obtain the electricity supply from Cambridgeshire County Council and Balfour Beatty Option 2 for maintenance ^(Prop KB, 2nd DT)

7. To consider planning and tree works applications received since the last meeting

None.

8. To consider correspondence received

8.1. CCC Application for Civil Parking Enforcement Powers

Noted. The Parish Council had no comment to make. Concern was expressed at the narrowness of the road.

8.2 Letter of thanks from Village Hall Committee

Noted.

9. Date of the next meetings and closure of meeting

The next meeting will take place on Tuesday 13 September at 7.30 pm. A request from a resident the possibility of holding meetings on a different day will be considered.

A resident reported the disappearance of the street sign half way down Abbotsley Road. This is to be reported to SCDC and reinstatement requested.

There was no further business and the Chairman declared the meeting closed at 9.05pm.

Signed _____ (Chairman) _____ (Date)