



**NOTES:**

1. If your declaration covers donations you may make in the future
  - A. Please notify the charity if you change your name or address while the declaration is still in force.
  - B. You can cancel the declaration at any time by notifying the charity, it will then not apply to donations you make on or after the date of cancellation, or such later date as you specify.
2. You must pay an amount of income tax and capital gains tax at least equal to the tax that the charity reclaims on your donation in the tax year (currently 22p for each £1 you give).
3. Should your circumstances change, and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1.)
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or you can ask your local tax office for leaflet IR113 Gift Aid.

## **STANDING ORDER**

**To (name of your bank):**

**Bank Address:**

**Post Code**

**Please pay to Barclays Bank plc, 41 High Street, St Neots,  
Cambridgeshire PE19 1AS**

**To the credit of St James's Parish Church Council Fund**

**Account No:00304328**

**Sort Code 20 – 74 – 81**

**The sum of £**

**Amount in words**

**Commencing (date)**

**and on the  
until further notice.**

**Day of**

**(month) EACH YEAR**

**Your Account name:**

**Your Bank's Sortcode:**

**Your Account number:**

**Signature**

**Date**

***Please send your completed standing order to the PCC Treasurer,  
St James's Church Croxton  
at Croxton Old Rectory, Croxton, St Neots, Cambridgeshire PE19 6SU  
AND NOT TO YOUR BANK***